LINCOLNSHIRE ARCHIVES

(incorporating Lincoln Diocesan Record Office)

HOSP/RAUCEBY

Records of Rauceby Hospital, formerly the Kesteven County Asylum. On 31 January 1894 an agreement was entered into between the Kesteven County Council and the Borough of Grantham to apply to the Secretary of State to be united for the purposes of the Lunacy Act, 1890, and to set up their own asylum. A Visiting Committee was established in May 1894. Ownership of the existing asylum at Bracebridge Heath was settled by arbitration in 1896 [SEE **HOSP/ST JOHN'S**]. The old workhouse at Grantham was leased from the Great Northern Railway Company for conversion as a temporary Kesteven and Grantham District Asylum, and a site at Quarrington was purchased on which to build permanent premises. Grantham withdrew from the union in December 1896. The temporary Kesteven County Asylum was opened in January 1897, and the permanent premises were opened in June 1902. From 1924 the institution was known as the Kesteven Mental Hospital. In April 1933 the Visiting Committee united with the Visiting Committees of the Borough of Grantham and the Soke of Peterborough County Council to form a Joint Visiting Committee to administer the hospital, renamed the Rauceby Mental Hospital. Peterborough withdrew from the joint arrangement at the end of March 1937. The hospital was occupied by the RAF in June 1940 as a military hospital and the patients were transferred to the Bracebridge Heath Hospital, the Leicester City Mental Hospital, the Aston Hall Mental Deficiency Institution, the Nottingham City Mental Hospital, the Derby Borough Mental Hospital, the Derby County Mental Hospital, and the Leavesden Hospital, Hertfordshire. The RAF withdrew in July 1947 and the premises were renovated, but it was 1956 before all the transferred patients had returned. In 1948 the hospital passed to the National Health Service and was initially administered by the No. 3 Hospital Management Committee of the Sheffield Regional Hospital Board. The name of the hospital was later changed to Rauceby Hospital. It was closed as a mental hospital c1997.

Medical records and other records of patients are closed for 100 years from the date of the last entry. Permission to view more recent records should be addressed in writing to the Principal Keeper, who will liaise with the relevant authorities.

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Items **1/1/10-12**, **1/4/1**, **1/4/13**, **1/5/1** and **1/11/7-8** deposited by the Clerk's Department, Kesteven County Council, on 27 February 1974. (Acc 1974/27.)

Items **1/1/1** and **1/1/8** deposited by the Principal Administrator, South Lincolnshire Health Authority Headquarters, Eastgate, Sleaford on 28 March 1985. (Acc 1985/37.)

Items **1/1/2**, **1/2/1-2**, **1/3/1**, **1/6/1-9**, **1/6/12-14**, **1/6/17-40**, **1/7/1-5**, **1/7/7-8**, **1/8/1-5**, **1/8/7-12**, **1/11/5-6**, **1/13/1**, **2/2/1**, **2/3/1-2**, **2/5/1-4**, **2/10/1-4**, **2/12/1-5**, **2/13/1-4**, **2/15/1**, **2/16/1**, **2/17/1**, **2/18/1**, **2/18/3-4**, **2/19/1-4**, **2/20/1**, **2/20/3** and **2/21/1-5** deposited by the Librarian, Rauceby Hospital, on 22 November 1985. (Acc 1985/159.)

Items **1/1/3-7**, **1/1/9** and **1/1/13-18** deposited by the Senior Personnel Officer, South Lincolnshire Health Authority Headquarters, Eastgate, Sleaford, on 18 July 1986. (Acc 1986/82.)

Items **1/1/19-27**, **1/3/2**, **1/4/2-12**, **1/6/10-11**, **1/7/6**, **1/8/6**, **1/9/1-10**, **1/10/1-5**, **1/11/1-4**, **2/1/1**, **2/4/1-3**, **2/6/1-3**, **2/7/1-5**, **2/8/1-8**, **2/9/1-3**, **2/11/1**, **2/13/5-6**, **2/14/1**, **2/18/2**, **2/20/2** and **2/20/4** deposited by the Librarian, Rauceby Hospital, on 11 June 1996. (Acc 1996/59.)

SUMMARY

1. Administrative Records.
2. Medical Records.

NB Additional related records are held among the Kesteven County Council deposit.

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HOSP/RAUCEBY 1. ADMINISTRATIVE RECORDS.

HOSP/RAUCEBY 1/1. Minute Books.

HOSP/RAUCEBY 1/1/1.	Minute Book of the Visiting Committee (signed, indexed) **NB** Minute Books of the Visiting Committee, 1902-1912 and 1912-1925 (typescript from 1914, signed, indexed) have been deposited with the records of Kesteven County Council, References: **LACC 21059/1-2.**	1894 – 1902
HOSP/RAUCEBY 1/1/2.	Minute Book of the Visitors of the Kesteven Mental Hospital (typescript, signed, indexed)	1925 – 1932
HOSP/RAUCEBY 1/1/3.	Minute Book of the Visitors of the Kesteven Mental Hospital, the Finance Sub-Committee, and the House Sub-Committee (typescript, signed, indexed)	1932 – 1933
HOSP/RAUCEBY 1/1/4.	Minute Book of the Joint Visiting Committee (typescript, signed, indexed)	1933 – 1937
HOSP/RAUCEBY 1/1/5.	Minute Book of the Joint Visiting Committee (typescript, signed, indexed)	1937 – 1939
HOSP/RAUCEBY 1/1/6.	Minute Book of the Joint Visiting Committee (typescript, signed, indexed)	1939 – 1940
HOSP/RAUCEBY 1/1/7.	Minute Book of the Joint Visiting Committee (typescript, signed, indexed)	1941 – 1943
HOSP/RAUCEBY 1/1/8.	Minute Book of the Rauceby Mental Hospital Joint Visiting Committee (typescript, signed, indexed)	1944 – 1948
HOSP/RAUCEBY 1/1/9.	Minute Book of Sheffield Regional Hospital Board, Lincoln No. 3 Hospital Management Committee, Rauceby House Sub-Committee (typescript, signed)	1948 – 1956
HOSP/RAUCEBY 1/1/10.	Minute Book of the Finance Committee and the House Committee (typescript, signed)	1907 – 1914

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HOSP/RAUCEBY 1/1/11.	Minute Book of the Finance Committee and the House Committee (typescript, signed)	1914 – 1926
HOSP/RAUCEBY 1/1/12.	Minute Book of the House Committee (typescript, signed)	1926 – 1931
HOSP/RAUCEBY 1/1/13.	Minute Book of the Finance and General Purposes Sub-Committee (typescript, signed, indexed)	1933 – 1937
HOSP/RAUCEBY 1/1/14.	Minute Book of the House Sub-Committee (typescript, signed, indexed)	1933 – 1937
HOSP/RAUCEBY 1/1/15.	Minute Book of the Farm Sub-Committee (typescript, signed, indexed)	1933 – 1937
HOSP/RAUCEBY 1/1/16.	Minute Book of the Farm Sub-Committee (Farm and Gardens Sub-Committee from 1945) (typescript, signed, indexed)	1937 – 1948
HOSP/RAUCEBY 1/1/17.	Minute Book of the New Buildings Sub-Committee (typescript, signed, indexed)	1934 – 1935
HOSP/RAUCEBY 1/1/18.	Minute Book of the Sheffield Regional Hospital Board, Lincoln No. 3 Hospital Management Committee, Staff Sub-Committee (typescript, signed) [also relates to Harmston Hall Colony, and the hospitals at Bourne, Caistor, Fleet and Holbeach]	1948 – 1957
HOSP/RAUCEBY 1/1/19.	Duplicate Minutes of the Visitors of the Kesteven Mental Hospital, Finance Sub-Committee and House Sub-Committee (typescript, indexed)	1929 – 1933
HOSP/RAUCEBY 1/1/20.	Duplicate Minutes of the Joint Visiting Committee, Finance and General Purposes Sub-Committee, House Sub-Committee, Farm Sub-Committee and New Buildings Sub-Committee (typescript, indexed)	1933 – 1936

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HOSP/RAUCEBY 1/1/21.	Duplicate Minutes of the Joint Visiting Committee, Finance and General Purposes Sub-Committee, House Sub-Committee, and Farm Sub-Committee (typescript, indexed, with agenda)	1936 – 1938
HOSP/RAUCEBY 1/1/22.	Duplicate Minutes of the Joint Visiting Committee and Farm Sub-Committee (typescript, indexed, with agenda)	1938 – 1940
HOSP/RAUCEBY 1/1/23.	Duplicate Minutes of the Joint Visiting Committee and Farm Sub-Committee (typescript, indexed, with agenda)	1940 – 1943
HOSP/RAUCEBY 1/1/24.	Duplicate Minutes of the Joint Visiting Committee and Farm (and Gardens) Sub-Committee (typescript, indexed, with agenda)	1943 – 1945
HOSP/RAUCEBY 1/1/25.	Duplicate Minutes of the Joint Visiting Committee and the Farm and Gardens Sub-Committee (typescript, indexed, with agenda)	1945 – 1947
HOSP/RAUCEBY 1/1/26.	Duplicate Minutes of the Joint Visiting Committee (typescript, indexed, with agenda)	1947 – 1948
HOSP/RAUCEBY 1/1/27.	Duplicate Minutes of the Farm and Gardens Sub-Committee (typescript, indexed, with agenda)	1947 – 1948
HOSP/RAUCEBY 1/2.	Committee Order Books.	
HOSP/RAUCEBY 1/2/1.	Committee Order Book	1949 – 1954
HOSP/RAUCEBY 1/2/2.	Committee Order Book **NFP**	1954 – 1961
HOSP/RAUCEBY 1/3.	Visitors Books. Reports of official visits by statutory visitors.	
HOSP/RAUCEBY 1/3/1.	Visitors Book	1925 – 1948
HOSP/RAUCEBY 1/3/2.	Visitors Book	1949 – 1960

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HOSP/RAUCEBY 1/4.	Correspondence.	
HOSP/RAUCEBY 1/4/1.	Letter Book	1896
HOSP/RAUCEBY 1/4/2.	RMH Staff on Active Service: Make-up of Pay (file)	1939 – 1947
HOSP/RAUCEBY 1/4/3.	Staff Superannuation contributions transferred on evacuation of RMH (file)	1940 – 1952
HOSP/RAUCEBY 1/4/4.	Evacuation of Hospital: stores sold to local authorities (file)	1940 – 1944
HOSP/RAUCEBY 1/4/5.	Materials etc. loaned to receiving hospitals on evacuation. Drugs etc. taken over by RAF, etc. (file)	1940 - 1947
HOSP/RAUCEBY 1/4/6.	Evacuation of Patients to Aston Hall Institution (file)	1940 – 1951
HOSP/RAUCEBY 1/4/7.	Evauation of Patients to Kingsway Hospital, Derby (file)	1940 – 1954
HOSP/RAUCEBY 1/4/8.	Evacuation of Patients to Leavesden Hospital (file)	1940 – 1948
HOSP/RAUCEBY 1/4/9.	Evacuation of Patients to Mapperley Hospital, Nottingham [Nottingham City Mental Hospital] (file)	1940 - 1954
HOSP/RAUCEBY 1/4/10.	Evacuation of Patients to Pastures Hospital, Derby [Derby County Mental Hospital] (file)	1940 – 1951
HOSP/RAUCEBY 1/4/11.	Evacuation of Patients to Towers Hospital, Leicester [Leicester City Mental Hospital] (file)	1940 - 1956
HOSP/RAUCEBY 1/4/12.	Evacuation of Patients to Saxondale Hospital, Notts [Notts County Mental Hospital] (file)	1940 – 1954
HOSP/RAUCEBY 1/4/13.	Copy Letters to Lloyds Bank Ltd. re. Maintenance Account (file) [Removed from **LACC 20159/2.**]	1942 – 1944
HOSP/RAUCEBY 1/5.	Contracts.	
HOSP/RAUCEBY 1/5/1.	Record of Contracts Book	1898 – 1906

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HOSP/RAUCEBY 1/6.	Financial Records.		
HOSP/RAUCEBY 1/6/1.	General Ledger	**NFP**	1903 – 1908
HOSP/RAUCEBY 1/6/2.	General Ledger	**NFP**	1908 – 1914
HOSP/RAUCEBY 1/6/3.	General Ledger		1914 – 1920
HOSP/RAUCEBY 1/6/4.	General Ledger		1920 – 1926
HOSP/RAUCEBY 1/6/5.	General Ledger		1926 – 1932
HOSP/RAUCEBY 1/6/6.	General Ledger	**NFP**	1932 – 1933
HOSP/RAUCEBY 1/6/7.	General Ledger	**NFP**	1933 – 1935
HOSP/RAUCEBY 1/6/8.	General Ledger	**NFP**	1935 – 1937
HOSP/RAUCEBY 1/6/9.	General Ledger	**NFP**	1937 – 1940
HOSP/RAUCEBY 1/6/10.	General Ledger		1940 - 1947
HOSP/RAUCEBY 1/6/11.	General Ledger		1947 – 1948
HOSP/RAUCEBY 1/6/12.	Ledger		1935 – 1937
HOSP/RAUCEBY 1/6/13.	Ledger: Patients Private Fund Account		1947 – 1949
HOSP/RAUCEBY 1/6/14.	Financial Statements (4)		1922 – 1925
HOSP/RAUCEBY 1/6/15.	Maintenance of Patients Book		1941 – 1947
HOSP/RAUCEBY 1/6/16.	Maintenance of Patients Book		1947 – 1948
HOSP/RAUCEBY 1/6/17.	Summary of Maintenance of Patients Account		1933 – 1948
HOSP/RAUCEBY 1/6/18.	Day Book		1941 – 1949
HOSP/RAUCEBY 1/6/19.	Summary of the Day Book		1897 – 1912
HOSP/RAUCEBY 1/6/20.	Summary of the Day Book		1944 – 1949
HOSP/RAUCEBY 1/6/21.	Sundry Receipts Account		1946 – 1949
HOSP/RAUCEBY 1/6/22.	Sundry Debtors Account		1945 – 1949
HOSP/RAUCEBY 1/6/23.	Cash Receipt Book		1960 – 1964
HOSP/RAUCEBY 1/6/24.	Cash Receipt Book		1964 – 1970

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HOSP/RAUCEBY 1/6/25.	Cash Receipt Book	1970 – 1974
HOSP/RAUCEBY 1/6/26.	Payments and Receipts	1949 – 1963
HOSP/RAUCEBY 1/6/27.	Private Patients Sundry Receipts Account	1931 – 1940
HOSP/RAUCEBY 1/6/28.	Hospital Casual Account	1964 – 1973
HOSP/RAUCEBY 1/6/29.	Purchase Book	1955 – 1957
HOSP/RAUCEBY 1/6/30.	Goods Received Book	1952 – 1954
HOSP/RAUCEBY 1/6/31.	Goods Received Book	1954 – 1955
HOSP/RAUCEBY 1/6/32.	Store Purchase Book	1957 – 1958
HOSP/RAUCEBY 1/6/33.	Quantity and Cost of Fuel, Light, Water & Laundry, Received and Issued Book	1942 - 1955
HOSP/RAUCEBY 1/6/34.	Flour and Bread Account Book	1939 – 1943
HOSP/RAUCEBY 1/6/35.	Provisions Account Book	1946 – 1950
HOSP/RAUCEBY 1/6/36.	Domestic Renewals, Repairs and Additions Book: Furniture, Bedding, Clothing, Brooms & Brushes	1933 – 1955
HOSP/RAUCEBY 1/6/37.	Domestic Renewals, Repairs and Additions Book: Cutlery, Hardware & Crockery	1933 – 1955
HOSP/RAUCEBY 1/6/38.	Postage Book	1945 – 1952
HOSP/RAUCEBY 1/6/39.	Postage Book	1958 – 1961
HOSP/RAUCEBY 1/6/40.	Postage Book	1961 – 1964

HOSP/RAUCEBY 1/7. Staff Records.

HOSP/RAUCEBY 1/7/1.	Staff Register (mainly correspondence and lists of National Insurance contributions)	1931 – 1939
HOSP/RAUCEBY 1/7/2.	Staff Register	1932 – 1947
HOSP/RAUCEBY 1/7/3.	Staff Register	1939
HOSP/RAUCEBY 1/7/4.	Service Register	1896 – 1920
HOSP/RAUCEBY 1/7/5.	Service Register	1920 – 1935

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HOSP/RAUCEBY 1/7/6.	Certificates of Service Counterfoil Book	1914 – 1948
HOSP/RAUCEBY 1/7/7.	Pension Register	1932 – 1948
HOSP/RAUCEBY 1/7/8.	Register of Excepted Persons (pensions, insurance)	1946 – 1948

HOSP/RAUCEBY 1/8. Staff Salaries and Wages.

HOSP/RAUCEBY 1/8/1.	Wages Book No. 3 [Quarterly]	1910 – 1930
HOSP/RAUCEBY 1/8/2.	Wages Book No. 5 [Monthly]	1927 – 1931
HOSP/RAUCEBY 1/8/3.	Officers Salaries Book No. 6 [Monthly]	1930 – 1936
HOSP/RAUCEBY 1/8/4.	Monthly Wages Book	1932 – 1936
HOSP/RAUCEBY 1/8/5.	Monthly Wages Book	1936 – 1940
HOSP/RAUCEBY 1/8/6.	Monthly Wages Book	1940 – 1948
HOSP/RAUCEBY 1/8/7.	Weekly Wages Book	1909 – 1910
HOSP/RAUCEBY 1/8/8.	Weekly Wages Book No. 2	1910 – 1920
HOSP/RAUCEBY 1/8/9.	Weekly Wages Book No. 3	1920 – 1927
HOSP/RAUCEBY 1/8/10.	Weekly Wages Book No. 4	1927 – 1931
HOSP/RAUCEBY 1/8/11.	Weekly Wages Book	1932 - 1936
HOSP/RAUCEBY 1/8/12.	Weekly Wages Book	1936 – 1940

HOSP/RAUCEBY 1/9. Statistical Records.

HOSP/RAUCEBY 1/9/1.	Daily Numbers Register	1950 – 1954
HOSP/RAUCEBY 1/9/2.	Daily Numbers Register	1954 – 1956
HOSP/RAUCEBY 1/9/3.	Daily Numbers Register	1958 –1962
HOSP/RAUCEBY 1/9/4.	Daily Numbers Register	1962 – 1965
HOSP/RAUCEBY 1/9/5.	Daily Numbers Register	1965 – 1967
HOSP/RAUCEBY 1/9/6.	Daily Numbers Register	1967 – 1970
HOSP/RAUCEBY 1/9/7.	Daily Numbers Register	1970 – 1974

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HOSP/RAUCEBY 1/9/8.	Daily Numbers Register	1974 – 1980
HOSP/RAUCEBY 1/9/9.	Daily Numbers Register	1980 – 1986
HOSP/RAUCEBY 1/9/10.	Daily Numbers Register	1986 – 1987
HOSP/RAUCEBY 1/10.	Printed Annual Reports.	
HOSP/RAUCEBY 1/10/1.	Annual Reports 11-15 of the Kesteven County Asylum (volume)	1907 – 1911
HOSP/RAUCEBY 1/10/2.	Annual Reports 16-25 of the Kesteven County Asylum (volume)	1912 – 1921
HOSP/RAUCEBY 1/10/3.	Annual Reports 26 of the Kesteven County Asylum, and 27-36 of the Kesteven Mental Hospital (volume)	1922 – 1932
HOSP/RAUCEBY 1/10/4.	Annual Reports 36 of the Kesteven Mental Hospital, and 1-3 of the Rauceby Mental Hospital (volume)	1932 – 1935
HOSP/RAUCEBY 1/10/5.	Annual Reports 4-14 of the Rauceby Mental Hospital (volume)	1936 – 1947
HOSP/RAUCEBY 1/11.	Inventories.	
HOSP/RAUCEBY 1/11/1.	Inventory Book Includes updates to 1936.	c1910
HOSP/RAUCEBY 1/11/2.	Inventory Book 1 Female	1932
HOSP/RAUCEBY 1/11/3.	Inventory Book 2 Male	1932
HOSP/RAUCEBY 1/11/4.	Inventory Book 3 General	1932
HOSP/RAUCEBY 1/11/5.	Inventory	1962
HOSP/RAUCEBY 1/11/6.	Ward Inventory	c1962[?]
HOSP/RAUCEBY 1/11/7.	Inventory and Valuation of land at Rauceby to be transferred from Mr Fred. Money to the Asylum Committee of Kesteven County Council	1914

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HOSP/RAUCEBY 1/11/8.	Inventory and Valuation of land at Rauceby to be transferred from Mr Fred. Money to the Asylum Committee of Kesteven County Council	1914
HOSP/RAUCEBY 1/12.	Architectural Plans of the Hospital.	
HOSP/RAUCEBY 1/12/1.	Female Blocks – ground plan and first floor plan, detail of flues for single rooms, plans and elevations of clothes racks and boot racks, cross section of corridor, and details of pipe chases (Drawing No. 2). GT Hine, Architect, London.	n.d. [1897?]
HOSP/RAUCEBY 1/12/2.	Female Blocks – sections and elevations, roof plan, ans dedtails of cornices (Drawing No. 3). GT Hine, Architect, London.	n.d. [1897?]
HOSP/RAUCEBY 1/12/3.	Male Blocks – ground plan and first floor plan, details of flues for single rooms, detail of projecting courses to chimneys, string courses and cornices, typical arrangement of heating and ventilating flues, and sections and elevations of walls and windows (Drawing No. 4). GT Hine, Architect, London.	n.d. [1897?]
HOSP/RAUCEBY 1/12/4.	Male Blocks – sections and elevations, and roof plan (Drawing No. 5). GT Hine, Architect, London.	n.d. [1897?]
HOSP/RAUCEBY 1/12/5.	Staff Block, Recreation Hall, Kitchen etc., Steward's Court, Stores, Messes, Visiting Rooms, Day Rooms etc.: ground plan, first floor plan, roof plans, sections and elevations (Plan No. 6). GT Hine, Architect, London.	n.d. [1897?]
HOSP/RAUCEBY 1/12/6.	Chapel – ground plan, basement plan, elevations and sections, details of moulds, cornice and coping, details of cross over gables, elevation of seating in chancel, detail of front of book rest to chancel seating, and detail of weatherings to butresses (Drawing No. 11).	n.d. [1897?]

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HOSP/RAUCEBY 1/12/7.	Chapel – half section through nave, elevations and plans of doorways and windows, elevations of turret to West gable, details of pews, cornices, columns, moulding, etc. (Drawing No. 12).	n.d. [1897?]
HOSP/RAUCEBY 1/12/8.	Various rooms – plans, elevations, sections and details of doors, dados shutters, etc. (Drawing No. 13). GT Hine, Architect, London.	n.d. [1897?]
HOSP/RAUCEBY 1/12/9.	Plans, elevations, sections and details of sinks, toilets, screens, and hatchway to ward scullery (Drawing No. 14). GT Hine, Architect, London.	n.d. [1897?]
HOSP/RAUCEBY 1/12/10.	Plans, elevations, sections and details of windows, bath house lantern, serving hatches in kitchen lobby, and handrails to staircases in patients' blocks (Drawing No. 15). GT Hine, Architect, London.	n.d. [1897?]
HOSP/RAUCEBY 1/12/11.	Steward's Store – plans, elevations, sections and details of fittings and serving hatch (Drawing No. 16). GT Hine, Architect, London.	n.d. [1897?]
HOSP/RAUCEBY 1/12/12.	Plans, elevations, sections and details of chimney pieces, staircases, sliding doors, soft water cistern, rain water catch pit, hydrant pit, flushing chambers, anti syphon pipe to WCs, annex drainage and ventilators, manholes covers, bonding bricks to hollow walls, etc. (Drawing No. 17). GT Hine, Architect, London.	n.d. [1897?]
HOSP/RAUCEBY 1/12/13.	Ironwork details – plans, elevations, sections and details of iron safe door, scraper, tanks in water tower, patient partitions, column in kitchen court, kitchen, boiler house and scullery roofs, rainwater pipe bracket, bath house divisions, and wrought iron "shoe" (Drawing No. 18). GT Hine, Architect, London.	n.d. [1897?]

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HOSP/RAUCEBY 1/12/14.	Recreation Hall – woodwork details: plans, elevations, sections and details of dormer windows, dados, skirting, doors, door jambs, conservatory, mouldings and cornices (Drawing No. 19). GT Hine, Architect, London.	n.d. [1897?]
HOSP/RAUCEBY 1/12/15.	Entrance Block – plans, elevations and sections of entrance, and details of cornices, coping etc. (Drawing No. 20).	n.d. [1897?]
HOSP/RAUCEBY 1/12/16.	Entrance Block – plans, elevations and sections of gable and clock turret, and details of chimney, cornices, moulding, finials and bay balcony balusters (Drawing No. 21).	n.d. [1897?]
HOSP/RAUCEBY 1/12/17.	Entrance Block – details of gable finials, keystones, cornices and mouldings (Drawing No. 22). GT Hine, Architect, London	n.d. [1897?]
HOSP/RAUCEBY 1/12/18.	Lodges etc. – details: plans, elevations, sections and details of front entrance to Isolation Hospital, stonework for windows, window of photo room, casement in mortuary, gate piers, porch, box ventilators, and cornices etc. (Drawing No. 28). GT Hine, Architect, London.	n.d. [1897?]
HOSP/RAUCEBY 1/12/19.	Farm Buildings – details: plans, elevations, sections and details of casement for cottage, eaves and gables, cess pit, stall divisions, cow divisions, casements for farm buildings, trough, door to pig styes, roof ventilators and cast iron shoe. George T Hine, Architect, Westminster.	n.d. [1897?]
HOSP/RAUCEBY 1/13.	Miscellaneous Administrative Records.	
HOSP/RAUCEBY 1/13/1.	Copies of Acts and Statutory Instruments	1890 – 1948

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HOSP/RAUCEBY 2. MEDICAL RECORDS.

HOSP/RAUCEBY 2/1. Admissions Book.
This informal register gives the patient's name, number and status, with other columns used as a checklist for any necessary paperwork.
[100 year closure period from last date in volume.]

HOSP/RAUCEBY 2/1/1. Admissions Book 1955 – 1960

HOSP/RAUCEBY 2/2. Examinations.
Details of physical examinations of new patients for injuries or marks of violence or neglect.
[100 year closure period from last date in volume.]

HOSP/RAUCEBY 2/2/1. Notice of Result of Examinations on Admission Counterfoil Book 1962 – 1980

HOSP/RAUCEBY 2/3. Registers of Patients.
These give the date of previous admission (if any), number in order of admission, date of admission, date of reception order, date of continuation of reception order, name, sex, age, condition of life or occupation, previous place of abode, union, county or borough to which chargeable, by whose authority sent, dates of medical certificates and by whom signed, form of mental disorder, supposed cause of insanity, bodily condition and name of disease (if any), whether epileptic or a congenital idiot, duration of existing attack, number of previous attacks, age on first attack, date of removal, discharge or death, and observations.
[100 year closure period from last date in volume.]

HOSP/RAUCEBY 2/3/1. Register of Patients [Pauper Patients] 1897 – 1905

HOSP/RAUCEBY 2/3/2. Register of Patients [Private Patients] 1903 – 1906

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HOSP/RAUCEBY 2/4. Alphabetical Registers of Patients.
/1-3. give the date of reception order, date of admission, reference number in order of admission, name, union, county or borough to which chargeable, age on admission, religion, status, date of departure, removal, discharge or death, and cross reference to any other admissions. The registers include details of still resident patients admitted at earlier dates.
/4. gives the date of last admission (if any), serial register number, general reference number, date of admission, name, county, borough or union to which chargeable, mode of admission, details of extensions, and observations.
[100 year closure period from last date in volume.]

HOSP/RAUCEBY 2/4/1.	Alphabetical Register of Patients, Male	c1932 – 1956
HOSP/RAUCEBY 2/4/2.	Alphabetical Register of Patients, Female	c1932 – 1956
HOSP/RAUCEBY 2/4/3.	Alphabetical Register of Patients, Female	1956 - 1962

HOSP/RAUCEBY 2/5. Civil Registers.
These give the date of previous admission (if any), number in order of admission, date of admission, type of admission, name, whether private or pauper, previous place of abode, whence brought, sex, civil state, religion, union, county or borough to which chargeable, by whose authority sent, dates of medical certificates and by whom signed, date of removal, discharge or death, and observations.
[100 year closure period from last date in volume.]

HOSP/RAUCEBY 2/5/1.	Civil Register	1907 – 1922
HOSP/RAUCEBY 2/5/2.	Civil Register	1914 – 1922
HOSP/RAUCEBY 2/5/3.	Civil Register	1923 – 1930
HOSP/RAUCEBY 2/5/4.	Civil Register (Temporary Patients)	1931 – 1937

HOSP/RAUCEBY 2/6. General Registers.
These give the date of admission, general reference number, name, sex, age on admission, status, classification, mode of admission, whether previously dealt with, details and dates of orders etc., whether departed, discharged or transferred, with date, date of death, and observations.
[100 year closure period from last date in volume.]

HOSP/RAUCEBY 2/6/1.	General Register (90-7636) (includes current patients admitted from 1897 onwards.)	1950 - 1957

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HOSP/RAUCEBY 2/6/2.	General Register (7637-11217)	1957 – 1961
HOSP/RAUCEBY 2/6/3.	General Register (11218-11610)	1962

HOSP/RAUCEBY 2/7. Male Case Books.
Entries include patient's name, age, register number, occupation, marital status, date of admission, Union to which chargeable, religious persuasion, previous place of abode, details of previous attacks, whether epileptic, suicidal or dangerous, name and address of nearest known relative, facts observed and communicated, previous and family history, height, weight, physical condition, diagnosis and prognosis, followed by chronological details of treatment and assessments of their health, ending with details of discharge, transfer, or death.
[100 year closure period from last date in volume.]

HOSP/RAUCEBY 2/7/1.	Male Case Book I (indexed)	1897 – 1904
HOSP/RAUCEBY 2/7/2.	Male Case Book II (indexed)	1904 – 1910
HOSP/RAUCEBY 2/7/3.	Male Case Book [III] (indexed)	1903 – 1920
HOSP/RAUCEBY 2/7/4.	Male Case Book IV (indexed)	1910 - 1916
HOSP/RAUCEBY 2/7/5.	Male Case Book: Discharges and Deaths	1916 – 1919

HOSP/RAUCEBY 2/8. Female Case Books.
As **2/7.**
[100 year closure period from last date in volume.]

HOSP/RAUCEBY 2/8/1.	Female Case Book [I] (indexed)	1897 – 1902
HOSP/RAUCEBY 2/8/2.	Female Case Book II (indexed)	1902 – 1909
HOSP/RAUCEBY 2/8/3.	Female Case Book [III] (indexed)	1902 – 1922
HOSP/RAUCEBY 2/8/4.	Female Case Book IV (indexed)	1909 – 1913
HOSP/RAUCEBY 2/8/5.	Female Case Book	1913 - 1927

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HOSP/RAUCEBY 2/8/6.	Female Case Book: Discharges & Deaths	1913 – 1921
HOSP/RAUCEBY 2/8/7.	Female Case Book: Discharges & Deaths (indexed)	1922 - 1929
HOSP/RAUCEBY 2/8/8.	Detached page of Female Case Book (patient no. 2011) with covering letter, 1977	1923 - 1924

HOSP/RAUCEBY 2/9. Patients' Case Files.
Documents relating to patients who died while transferred to Bracebridge Hospital, such as Reception Orders, Notices of Admission, Notices of Transfer, Notices of Death, and related correspondence.
[100 year closure period.]

HOSP/RAUCEBY 2/9/1.	Case files for patients who died in 1947 (bundle, indexed)	1947
HOSP/RAUCEBY 2/9/2.	Case files for patients who died in 1948 (bundle, indexed)	1948
HOSP/RAUCEBY 2/9/3.	Case files for patients who died in 1949 (bundle, indexed)	1949

HOSP/RAUCEBY 2/10. Medical Journals.
These give the date, number of patients (M & F), the names of patients under medical seclusion since the last entry, the names of patients under medical treatment since the last entry and why, and details of deaths, injuries or violence to patients since the last entry.
[100 year closure period from last date in volume.]

HOSP/RAUCEBY 2/10/1.	Medical Journal [Pauper Patients]	1907 – 1916
HOSP/RAUCEBY 2/10/2.	Medical Journal [Pauper Patients]	1917 – 1925
HOSP/RAUCEBY 2/10/3.	Medical Journal [Private Patients]	1909 – 1919
HOSP/RAUCEBY 2/10/4.	Medical Journal [Private Patients]	1919 – 1925

HOSP/RAUCEBY 2/11. Medical Superintendent's Journal.
[100 year closure period from last date in volume.]

HOSP/RAUCEBY 2/11/1.	Medical Superintendent's Journal (Contains statistics and short reports, 1905-1929, and detailed reports, 1929-1930)	1905 – 1931

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HOSP/RAUCEBY 2/12.	Medical Registers. These give the date of admission, last serial status number in civil register, general reference number, name, sex, classification on admission, status on admission, mental condition, occupation, number of times previously treated, age on admission, age on first attack, age on present attack, classification of attack, number of previous recoveries, aetiological factors, form of mental illness, and observations (eg. died, discharged). **[100 year closure period from last date in volume.]**	
HOSP/RAUCEBY 2/12/1.	Medical Register [Pauper Patients]	1907 – 1919
HOSP/RAUCEBY 2/12/2.	Medical Register [Pauper Patients]	1926 – 1930
HOSP/RAUCEBY 2/12/3.	Medical Register [Pauper Patients]	1931 – 1947
HOSP/RAUCEBY 2/12/4.	Medical Register [Private Patients]	1907 – 1930
HOSP/RAUCEBY 2/12/5.	Medical Register [Private Patients]	1931 – 1939
HOSP/RAUCEBY 2/13.	Registers of Mechanical Restraint and Seclusion. **[100 year closure period from last date in volume.]**	
HOSP/RAUCEBY 2/13/1.	Register of Mechanical Restraint and Seclusion	1897 – 1925
HOSP/RAUCEBY 2/13/2.	Register of Mechanical Restraint and Seclusion	1925 – 1931
HOSP/RAUCEBY 2/13/3.	Register of Mechanical Restraint and Seclusion	1931 – 1932
HOSP/RAUCEBY 2/13/4.	Register of Mechanical Restraint and Seclusion	1932 – 1937
HOSP/RAUCEBY 2/13/5.	Register of Mechanical Restraint and Seclusion	1937 – 1958
HOSP/RAUCEBY 2/13/6.	Register of Mechanical Restraint and Seclusion	1958 – 1967
HOSP/RAUCEBY 2/14.	Diarrhoea and Dysentry Register. **[100 year closure period from last date in volume.]**	
HOSP/RAUCEBY 2/14/1.	Register of Cases of Diarrhoea and Dysentry (Colitis)	1902 – 1960

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HOSP/RAUCEBY 2/15.	Accident Book. **[100 year closure period from last date in volume.]**	
HOSP/RAUCEBY 2/15/1.	Accident Book	1949 – 1957
HOSP/RAUCEBY 2/16.	Opthalmologist's Reports. **[100 year closure period from last date in volume.]**	
HOSP/RAUCEBY 2/16/1.	Opthalmologist's Brief Reports	1951
HOSP/RAUCEBY 2/17.	Ward Reports. **[100 year closure period from last date in volume.]**	
HOSP/RAUCEBY 2/17/1.	Cedar Ward Day Reports	1970
HOSP/RAUCEBY 2/18.	Certificate Registers. These give the patient's register number, name, date of admission, date of reception order, remarks, and annual columns for the dates of certificates. **/1-3.** are arranged by date and **/4.** is arranged alphabetically. **[100 year closure period from last date in volume.]**	
HOSP/RAUCEBY 2/18/1.	Continuation Certificates Register	1936 – 1947
HOSP/RAUCEBY 2/18/2.	Continuation Certificates Register	1948 – 1959
HOSP/RAUCEBY 2/18/3.	Continuation Certificates Register	1960 – 1961
HOSP/RAUCEBY 2/18/4.	Special Reports (Chronic) Certificates Register	1902 – 1932
HOSP/RAUCEBY 2/19.	Registers of Discharges and Transfers. These contain the date of discharge or transfer, date of last admission, number in civil register, name, details of destination, sex, columns for information relating to class of admission, status, attack, age, duration, aetiological factors and form of mental illness, and observations **[100 year closure period from last date in volume.]**	
HOSP/RAUCEBY 2/19/1.	Register of Discharges and Transfers	1907 – 1924
HOSP/RAUCEBY 2/19/2.	Register of Discharges and Transfers	1925 – 1930
HOSP/RAUCEBY 2/19/3.	Register of Discharges and Transfers [?Private patients]	1907 – 1930

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HOSP/RAUCEBY 2/19/4.	Register of Discharges and Transfers	1931 – 1948

HOSP/RAUCEBY 2/20. Discharge Books.

/1-3. give the patient's name, and details relating to transfer, or release on trial and final release, and undertakings by relatives.

/4. is an informal register and gives the patient's name, general reference number, and columns acting as a checklist for any necessary paperwork.

[100 year closure period from last date in volume.]

HOSP/RAUCEBY 2/20/1.	Discharge Book	1933 – 1952
HOSP/RAUCEBY 2/20/2.	Discharge Book	1952 – 1957
HOSP/RAUCEBY 2/20/3.	Discharge Book	1957 – 1959
HOSP/RAUCEBY 2/20/4.	Discharge Book	1956 – 1960

HOSP/RAUCEBY 2/21. Registers of Deaths.

These give the date of death, date of last admission, last serial status number in civil register, general reference number, name, sex, age, columns for details relating to classification, status, attack, duration, cause of death, aetiological factors and form of mental illness, and observations.

[100 year closure period from last date in volume.]

HOSP/RAUCEBY 2/21/1.	Register of Deaths	1907 – 1924
HOSP/RAUCEBY 2/21/2.	Register of Deaths	1925 – 1930
HOSP/RAUCEBY 2/21/3.	Register of Deaths (Male only from 1936)	1931 – 1945
HOSP/RAUCEBY 2/21/4.	Register of Deaths [Private patients]	1907 – 1930
HOSP/RAUCEBY 2/21/5.	Register of Deaths [Private patients to 1935] (Female only from 1936)	1931 – 1950

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