



Application for a Section 38 Agreement

Send to DevelopmentManagement@lincolnshire.gov.uk

Site Name	
Site Location and Address	
Full / Reserved Matters Planning Number	
Full / Reserved Matters Planning Decision	
Name & Registered Office of Developer	
Developer Lead Contact (email and telephone number)	
Name & Registered Office of Engineering Consultant	
Engineering Consultant Lead Contact (email and telephone number)	
Payment on application - £2,000 to be paid <ul style="list-style-type: none">• Barclays: Lincolnshire County Council• Sort Code: 20-50-39• A/C No: 63509095	

All drawings should have a separate drawing number and shall include the following note:

The road and footpaths proposed for adoption shall be designed and constructed in accordance with the approved Lincolnshire County Council detail design.

Required Documents	Document Number
1. Drawing Issue Sheet	
2. Copy of Full / Reserved Matters Decision Notice	
3. Approved Planning Layout Drawing	
4. Location Plan Clearly showing the site in relation to its surroundings.	
5. Construction Management Plan	
6. SuDS and Temporary Drainage Method Statement	
7. Section 38 Layout (1:500 / 1:1250) to include below: <ul style="list-style-type: none"> • <i>Areas proposed for adoption - coloured solid green with red outline.</i> • <i>Site Boundaries.</i> • <i>Existing Boundaries.</i> • <i>Positions of all assets being proposed for adoption - including signs, street lighting and markings.</i> • <i>Existing and proposed foul and surface water drainage.</i> • <i>Watercourses.</i> • <i>Finished ground floor levels.</i> • <i>Storage /attenuation systems.</i> • <i>Outfalls / headwalls.</i> • <i>Trees – existing to remain and proposed.</i> • <i>Proposed highway drainage easements - coloured solid blue, minimum 6m wide.</i> • <i>Positions of dwellings, garages, parking spaces.</i> • <i>Chainage every 10 metres.</i> • <i>Longitudinal and cross falls of roads and footpaths.</i> 	
8. Ground Investigation Report to include below:	
<ul style="list-style-type: none"> • <i>Site description, history and site work.</i> • <i>Soil geology.</i> • <i>Laboratory works- Soaked CBR / CBR results of the proposed subgrade.</i> • <i>Proposed design CBR values.</i> • <i>Infiltration testing to BRE365.</i> • <i>Borehole and trial pit mapped locations and results.</i> • <i>Groundwater monitoring - over a period of 12 months.</i> • <i>Impact on any surface or ground water safeguard zones.</i> • <i>Constraints- mining, made ground etc.</i> • <i>Ground stability.</i> • <i>Areas of contaminated land.</i> 	
9. Drainage Layout to include below: <ul style="list-style-type: none"> • <i>Sustainable Drainage Systems.</i> • <i>Pipes, gullies, manholes, chambers, headwalls and outfalls.</i> • <i>Highway drainage easements coloured solid blue.</i> 	

10. Drainage Catchment to include below:	
<ul style="list-style-type: none"> • <i>Surface water catchment for SuDS features.</i> • <i>Surface water catchment for gullies (max 180 square metres).</i> 	
11. Hydraulic Design Calculations to include below:	
<i>Network details and simulation results for design storm 1in1, 1in2, 1in30 and 1in100 years plus a 40% climate change allowance - FSR and FEH data is required.</i>	
12. Contoured flood routing plan	
<i>Route of surface water in a storm greater than 1in100 years plus a 40% climate change allowance.</i>	
13. Longitudinal Section to include below:	
<ul style="list-style-type: none"> • <i>Existing and proposed levels for the centre line, channels, gradients and vertical curves.</i> • <i>Surface and Foul water drainage profiles including positions of chambers, gradients, pipe diameters, cover levels, invert levels and concrete protection.</i> • <i>Highway drainage should be identified in a different colour.</i> • <i>Pipe Material.</i> • <i>Pipe Strength.</i> • <i>Bedding Classification and details.</i> • <i>Groundwater Levels.</i> • <i>Watercourse Levels.</i> 	
14. Cross Section to include below:	
<i>Road intervals of not greater than 30m where the adjoining site levels vary +/- 0.5m from finished footpath levels.</i>	
15. Standard Detail to include below:	
<ul style="list-style-type: none"> • <i>Typical cross sections of road</i> • <i>Shared surfaces</i> • <i>Footpaths</i> • <i>Cycleways</i> • <i>Kerb detail</i> • <i>Vehicle accesses</i> • <i>Pedestrian crossings and tactiles</i> • <i>Verge and service margins</i> • <i>Tie in to existing surfaces</i> • <i>Sustainable Drainage features</i> • <i>Gullies, chambers, pipes and bedding.</i> 	
16. Kerbing Arrangement to include below:	
<i>All locations of kerbing, blocks and edgings, drawing key to state types.</i>	
17. Landscaping Layout to include below:	
<ul style="list-style-type: none"> • <i>Planting</i> • <i>Wildflowers and grassed areas</i> • <i>Trees including species and positions</i> 	

18. Services Drawings to include below:	
<ul style="list-style-type: none"> • All proposed underground service locations within the site. • Any offsite connection/ service diversion works required. • Assessment of any existing highway drainage pipes which may be impacted by the development. • Comparison with landscaping layout. • A statement should be provided which confirms how the above works will be programmed to minimise disruption within the existing highway. 	
19. IDB / EA consent to discharge <i>More than one may apply, permission will be required for each.</i>	
20. S104 Foul and Surface Water Approval	

Additional Documents	Document Number
1. Signs and Markings Layout	
2. Structures Drawings	
<i>Additional submission form as contained within 'structures design guide' will be applicable for bridges, culverts, pipework over 600mm and retaining walls.</i>	
3. Active Travel Masterplan	
<i>Active Travel Masterplan should show how footways, cycleways and public rights of way link into adjacent development cells and to the existing adopted network.</i>	
4. Street Lighting Layout	
<i>Street Lighting drawing should include the target lighting class, roadway calculations and outdoor calculations.</i>	