

Your company Name

[Logo if applicable]

INVOICE

[Street Address]

[City]

[Postcode]

Phone:

Fax:

Email:

INVOICE NO:
DATE: MARCH 25, 2019
SUPPLIER NO:
PURCHASE ORDER NO:

TO:
Lincolnshire County Council,
Serco Lincs Invoices,
PO Box 7811,
Corby.
NN17 9HF

DELIVER TO:
[Company name]
[Street Address]
[City]
[Postcode]

COMMENTS OR SPECIAL INSTRUCTIONS:

VAT Reg No (if applicable):

| QUANTITY | DESCRIPTION | UNIT PRICE | TOTAL |
|----------|-------------|---------------------|-------|
| | | SUBTOTAL | |
| | | TOTAL VAT | |
| | | SHIPPING & HANDLING | |
| | | TOTAL DUE | |

Please make payment to **[Your Company Name]**
If you have any questions concerning this invoice, contact **[Name, phone number, e-mail]**