

Terms of Reference for the Child Exploitation and Missing Sub-Group

Background

The Lincolnshire Safeguarding Children Partnership has agreed the following strategic priorities for the 2018-2021 Business Plan:

- ***Tackling Child Exploitation***
- ***Enhancing the Emotional Wellbeing of Children and Young People***
- ***Promoting Healthy Relationships***
- ***Working Together to Recognise Risk Making Behaviours***
- ***Identify and Reduce the Impact of Neglect on Children and Young People.***
- ***Identify and Reduce the impact of Domestic Abuse on Children, Young People and their Families***

Purpose

The purpose of the group is to develop, review, and maintain strategies, processes, and resources to ensure children are safeguarded and live free of the threat of exploitation and other emerging threats to their safety and well-being.

The group will focus on:

- Child Sexual Exploitation
- Child Criminal Exploitation (including County Lines)
- Missing Children
- Trafficked Children

The CE&M Sub-group provides governance to the Operational MACE and escalations relating to individual young people, perpetrators or locations will be heard by representatives of the CE&M Sub-group. The escalation panel membership is confirmed as Andy Cook (Future4Me, Martyn Parker (Police) and a representative from Health. Escalation will be made by Operational MACE Chairs.

The work of CE&M Sub-Group will be delivered primarily through the MACE Steering Group. The Steering Group will receive escalations relating to the process and function of Operational MACE.

Objectives

- To promote effective working relationships between member agencies, professional groups, and voluntary organisations to safeguard children from Child Exploitation.
- To support and guide the development, review, and maintenance of multi-agency strategies and operations in Lincolnshire to prevent Child Exploitation.
- Through data analysis gain a better understanding of the profile of child exploitation, how to combat it and how to address its impact on children, families, and the community.

- To be responsive to changes in legislation, changes in service needs, and the implications of Statutory Reviews, research and in response to continual problem profiling of Child Exploitation, associated risks and implement lessons learned from reviews and local scenarios.
- To fulfil the identified strategic priorities in the LSCP Business Plan.

Expectations

- All members will feed information back into their service or organisation, and those they represent.
- All members will participate in the work of the sub-group, whether directly or through identifying resources within their organisations.
- The Chair, CSE Co-ordinator and/or LSCP Business Manager will meet 2 weeks prior to the meeting to set the agenda.
- All Actions from the Sub-Group meetings will be addressed and fed back via the action log 10 days prior to the next meeting.
- The sub-group will meet bi-monthly/quarterly.
- Papers and agenda will be circulated no less than 7 days before the meeting
- The action log and draft minutes will be circulated no later than 10 working days after the meeting.
- All sub-group output and activity will be ratified at the subsequent SMG meeting

Meetings and attendance

Meetings will be held bi-monthly/quarterly.

Quoracy

To be Quorate; the Child Exploitation and Missing Sub- Group will require, the presence of three members of the group representing at least Police, CCG and Children's Services.

In order to ensure the group is quorate and business can be effectively delivered, all agencies are expected to be represented by one member of staff who has an understanding of the strategic priorities relating to Significant Incident Reviews. Where attendance of one named member is not possible, it is expected that a suitable deputy be identified, and that they are properly briefed by the group member to ensure active contribution.

Representation at the sub group is expected to be no less than 75%

Membership

Sub-Group Membership	
Name/Role	Agency
Andy Cook, Head of Service (Chair)	LCC – Future4Me and Youth Offending
Claire Saggiorato (Vice-Chair)	LCC – Children's Health
Reid Martin, DI PVP	Lincolnshire Police
Gemma Cross	Lincolnshire Community Health Services (LCHS)
Michelle Westby	LCC – Future4Me
Elaine Todd, Safeguarding Children and Young People Team	United Lincolnshire Hospital Trust (ULHT)
Nicola Wilkinson, Head of Safeguarding	Lincolnshire Clinical Commissioning Group (CCG)
Tony Mansfield	Lincolnshire Partnership Foundation Trust

Sub-Group Membership	
Name/Role	Agency
	(LPFT)
Rebecca Wood	We Are With You (formerly Addaction)
Emma Waters	District Council representative (West Lindsey District Council (WLDC))
Steve Breakell	LCC – Children’s Services
Lucy Brown	LCC – Future4Me
Emma Pearson	LCC – Children’s Services (Social Care)
Kevin Baker	LSCP – Lay Member
Amy Greatorex	Probation Service
Matthew Morrissey	Probation Service
Sarah Caskie-Hefferman	NACRO
Sam Yates	Lincoln College
Phil Baker	Lincolnshire Police
Marianne Head	The Children’s Society
Lauren McGhie	Lincolnshire Police
James Hoyes	Lincolnshire Police

In Attendance	
Name/Role	Agency
Stacey Waller, Business Manager	LSCP
Senior Safeguarding Co-Ordinator (TBC)	LSCP
Audit and Policy Officer (TBC)	LSCP
Mary-Ann Round, Learning & Development Officer	LSCP
Trevor Stratton, LSCP Analyst	LSCP

Deputies

Members are expected to attend, but named deputies are to be provided, and are to attend only if necessary.

Approval

Date	Status	By
21.11.18	Approved	CE sub-group
15.01.19	Name Change approved	CE&M sub-group
10.07.19	Changed LSCB to LSCP. Quoracy added.	CE&M sub-group
10.03.20	Updated Chair and LCHS membership	LSCP Manager
19.08.20	TORs reviewed & approved; updated NPS, CRC and District Council membership	CE&M sub-group
	Combined with Strategic MACE, escalation process and MACE Steering Group included	CE&M Sub-Group
23.03.22	Updated – chair & membership list	Jo O’Boyle, LSCP