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| **APPLICATION FOR A TEMPORARY TRAFFIC RESTRICTION** FORM MUST BE TYPED, NOT HAND-WRITTENPLEASE READ ALL NOTES BEFORE COMPLETING FORM **Please return to roadclosures@lincolnshire.gov.uk** | | |
|  | NAME OF TOWN OR VILLAGE  (Specific Town or Village in which the closure is taking place, *not* postal code area) | |
|  | NAME OF ROAD OR Public Right Of Way (PROW) | |
|  | EXTENT OF ROAD OR PROW  (Length affected, eg 'between North Road & South Street') | |
|  | TYPE OF TEMPORARY RESTRICTION REQUIRED  (eg Road Closure/No Waiting At Any Time/Speed Limit/PROW Closure/etc) | |
|  | WRITTEN DESCRIPTION OF PROPOSED DIVERSION ROUTE  (List of road names in correct order, must be same classification as section being closed) | |
|  | **A COMPUTER PREPARED TRAFFIC MANAGEMENT/SIGNAGE PLAN MUST BE**  **INCLUDED WITH THIS APPLICATION OR THE APPLICATION WILL BE REFUSED** | |
|  | TIMES & DATES OF TEMPORARY RESTRICTION  (A minimum of 13 weeks notice is required to process & advertise the restriction) | |
|  | NATURE OF WORKS  (This application form must NOT be used for Events) | |
|  | APPLICANTS ORDER NUMBER | |
| Applicant Name: | | Company Name: |
| Postal Address:  Invoicing Address:  Email Address:  Direct Telephone Number:  Emergency On Site Telephone Number:  By completing & submitting this application form the applicant agrees to pay the costs incurred by Lincolnshire County Council in accordance with the Scale of Charges & all advertising costs | | |
| Signed: | | Date: |
| **APPLICATIONS WILL BE REFUSED IF ANY OF THE ABOVE INFORMATION IS MISSING** | | |

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| **APPLICATION FOR A TEMPORARY TRAFFIC RESTRICTION** | |
| NOTES | |
| **1** | **Scale of Charges** A fee based on the following rates is payable to the County Council and an invoice will be issued at a later date:  (i) Up to 5 days (short term) £670.85 (Including advertising costs)  (ii) For works greater than 5 days (long term) £730.75 (Including advertising costs)  (iii) Emergency closure £426.53 (No advertising)  (iv) Cancellation/extensions/amendments £473.69 (No advertising)  **In addition to the fee above, the Applicant is also responsible for the total costs incurred for advertising the Restriction.** |
| **2** | **The Applicant Must:**  (a) Give at least 13 weeks notice of the required restriction.  (b) Agree to meet the Councils costs as specified in 1 above.  (c) Maintain pedestrian and vehicular access to frontages.  (d) Provide, erect and maintain the required traffic and diversion signs.  (e) Give at least 1 weeks notice before expiry of the restriction, if an extension period is required  (6 weeks notice is required for PROW extensions).  (f) Undertake to inform all properties/businesses known to be directly affected by the restriction.  (g) Provide, erect and maintain on site "advance road closure notification boards" to be erected at a time period in advance of the works specified by Lincolnshire County Council. |
| **3** | The provision, operation and maintenance of all signs, lighting and guarding of the works is the responsibility of the applicant and shall be in accordance with the requirements of the New Roads and Street Works Act 1991, “Safety at Street Works and Road Works” Code of Practice and read in conjunction with the Traffic Signs Manual, Chapter 8. |
| **4** | The Supervisor of the works must be qualified as required under Section 67 of the New Roads and Street Works Act 1991. |
| **5** | **Emergency Closures** – will not be granted for any form of pre-planned works. They will only be granted if there is an immediate risk of danger to the public or serious damage to the highway. |
| **6** | The completion and submitting of the application does not, in any way, guarantee that Lincolnshire County Council will proceed with the application or that a temporary restriction will be granted under the relevant powers. |
| **7** | **THE COMPLETED FORM &TRAFFIC MANAGEMENT PLANS MUST BE SENT BY EMAIL TO:**  [**roadclosures@lincolnshire.gov.uk**](mailto:roadclosures@lincolnshire.gov.uk)  **OR BY POST TO:**  Network Regulation & Compliance  Lincolnshire County Council  Environment and Economy  Lancaster House  36 Orchard Street  Lincoln  LN1 1XX |